

SC 5007- Implement Retention, eDiscovery, and Communication Compliance in Microsoft Purview

Days: 1



Prerequisites: Basic understanding of data governance and compliance concepts. Familiarity with Microsoft Purview and its interface. Knowledge of data lifecycle management principles. Experience with eDiscovery processes. Awareness of communication compliance requirements.

Description: Learn to manage data lifecycle, records management, eDiscovery, and communication compliance with Microsoft Purview.

OUTLINE:

LESSON 1 - IMPLEMENT AND MANAGE RETENTION WITH MICROSOFT PURVIEW

- Overview of retention with Microsoft Purview
- Create and configure retention policies
- Create and configure adaptive scopes
- Create and publish retention labels
- Apply retention labels across Microsoft 365 services
- Configure event-based retention
- Create and manage auto-apply retention labels
- Declare records by using retention labels
- Conduct disposition reviews

- Case study--Configure an offensive language policy
- Investigate and remediate communication compliance alerts

LESSON 4 - IMPLEMENT RETENTION, eDISCOVERY, AND COMMUNICATION COMPLIANCE IN MICROSOFT PURVIEW

LESSON 2 - MANAGE MICROSOFT PURVIEW eDISCOVERY (PREMIUM)

- Explore Microsoft Purview eDiscovery (Premium)
- Implement Microsoft Purview eDiscovery (Premium)
- Create and manage an eDiscovery (Premium) case
- Manage custodians and non-custodial data sources
- Collect content for a case
- Review and manage case content
- Analyze case content

LESSON 3 - PREPARE MICROSOFT PURVIEW COMMUNICATION COMPLIANCE

- Plan for communication compliance
- Identify and resolve communication compliance workflow
- Communication compliance with Copilot for Microsoft 365

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