



LANTEC Application Course Schedule: November 2021 - February 2022

***Class Hours are 8:00am-5:00pm unless otherwise noted**

Baton Rouge: 11512 Lake Sherwood Ave. N - 225.293.0656 Lafayette: 900 E. St. Mary Blvd. Suite 209 - 337.233.2016 New Orleans: 3500 N Causeway Blvd Suite 1050 - 504.576.1010	vILT				BATON ROUGE				LAFAYETTE				NEW ORLEANS			
	Nov	Dec	Jan	Feb	Nov	Dec	Jan	Feb	Nov	Dec	Jan	Feb	Nov	Dec	Jan	Feb
PERSONAL COMPUTING, OPERATING SYSTEMS, AND SECURITY AWARENESS																
Keyboarding A to Z (\$250)																
Security Awareness (\$495)																
Using Microsoft Windows 10 (\$245)																
MICROSOFT OFFICE SUITE																
Access Basic (\$245)		2														
Access Intermediate (\$245)		7														
Access Advanced (\$245)																
Excel Basic (\$245)		2	6	7												
Excel Intermediate (\$245)		1,14	13	16		12					14					
Excel Advanced (\$245)		20,21	24	25												
Excel: Advanced Data Analysis with PivotTables & PowerPivot (\$245)	23			4												
Excel Dashboard (\$245)				23												
Excel VBA (\$245)																
Microsoft Teams (\$245)			20													
Office 365 Productivity Apps (\$350)																
OneNote (\$245)																
Outlook (All levels, 2 days, \$490)			10													
PowerPoint Basic (\$245)			25													
PowerPoint Advanced (\$245)		22														
SharePoint Site User (\$495)																
SharePoint Power User (2 days, \$1195)		20														
Word Basic (\$245)				10												
Word Intermediate (\$245)																
Word Advanced (\$245)		15														
PROJECT PLANNING																
MS Project - Basic & Advanced (2 days, \$700)		8														
BUSINESS INTELLIGENCE																
Crystal Reports 2008(v12) - 2011(v14) Designer 1 (2 days, \$750)																
Crystal Reports 2008(v12) - 2011(v14) Designer 2 (2 days, \$750)																
Tableau Desktop Level 1 (2 days, \$850)																
Tableau Desktop Level 2 (2 days, \$850)																
DESKTOP PUBLISHING, PHOTO EDITING, & DESIGN SOFTWARE																
MS Publisher (1 day, \$350)																
MS Visio - Basic & Advanced (2 days, \$700)																
Adobe Acrobat Pro DC - Basic & Advanced (2 days, \$700)				2												
Adobe Illustrator CC - Basic & Advanced (2 days, \$700)																
Adobe InDesign CC - Basic, Interm & Advanced (2 days, \$700)																
Adobe Photoshop CC - Basic & Advanced (2 days, \$700)		13														
Adobe Captivate 2019 (2 days, \$700)																
Articulate Storyline 3 & 360 (2 days, \$700)																
Introduction to HTML and CSS Coding (2 days, \$700)		3														
ACCOUNTING PACKAGES																
QuickBooks (2 Days, \$700)		6														

Application Schedule